

The Up! Factory Membership **PAUSE** Request

Name: _____ Phone: _____
Email: _____ Address: _____
City: _____ State: _____ Postal Code: _____

Each contract year, members can utilize two short pauses, or one long pause on their membership. This will freeze your account – autodrafts will not occur and you will not have access to the classes or services covered under your membership during this time.

_____ I understand that a **14-day** notice for pauses is required before request can take effect.

_____ This is my 1x/year complimentary pause

_____ This is my first short pause

_____ This is my second short pause

_____ This is my first long pause

_____ I have used my complimentary pause(s); I understand I will be charged \$50 for this pause.

_____ I want a short pause **(2-6 weeks)**

_____ I want a long pause **(7-12 weeks)**

Please provide a start and end date for the time you want paused:

Start Date: _____ (at least 14 days **AFTER** today's date)

End Date: _____ (autodraft will resume on this date)

_____ I understand that when I pause my membership, the "Clock is stopped" for the duration of the pause, and the "Clock resumes" on the end date of the pause.

_____ I am aware that my autodraft date will be changed to the date that the pause is ended. It is my responsibility to request at the end of the pause period that my autodraft date to be put back to its original date if needed.

_____ I understand that I will not have access to classes or services covered under my membership during the pause period.

Member Signature

Date

Staff Signature

Date